

# Additional assistance filling an Application for a Category A/B Learner's Permit + Terms & Conditions

Please follow the guidelines below to complete the form:

- 1. On page 1 complete all fields of the personal details section.
- 2. On page 2 sign in the empty box next to the category you wish to apply for. Tick if you wish to apply for manual or automatic.
- 3. Page 3 needs to be completed by your doctor. It is very important that all fields are completed.
- 4. On page 4 you are required to fill in your recent addresses as guided on the application and sign in the box provided with a **black** pen. You are required to glue a coloured passport size photo in the space provided. The photo must show the full frontal face with no hat or sunglasses, with a light background. Scans are not acceptable. It is advisable to have the picture taken by an experienced passport photographer or studio. The photo and signature on page 4 will eventually be shown on your License ID.
- 5. Please provide us with a black & white copy of your ID card (front and back).
- 6. Please hand in the completed application back to us, including the agreed payment, either by calling Maurizio to agree on a collection date / time on the mentioned below contacts, or mail it to our office @ 52, School Str., Safi, SFI 1406. If sending by mail please post only cheques. Incomplete applications will be rejected by Transport Malta.
- For ease of communication please provide us with your mobile number: \_\_\_\_\_\_ and your email address:
- 8. Please turn this page over for the Terms & Conditions. Please read, write the Date, Name, Surname + ID no. and sign.

Do not hesitate to contact us if you require further explanation of the Terms & Conditions or any other additional assistance.

Thank You

## <u>Contacts</u>

Web :	www.fastpass.com.mt
Facebook :	www.facebook.com/FastPassMalta
Email :	info@fastpass.com.mt
Mobile :	77774880 / 79704880
Address :	FastPass Driving Tuition, 52, School Str., Safi, SFI 1406

### **FastPass Driving Tuition Training Session Terms & Conditions**

The following terms and conditions represent the basis upon which FastPass Driving Tuition offers training. The provision of training is subject to the acceptance of these terms and conditions.

1. Driving licences and fitness to drive:

You must hold a valid Learner's Permit, with FastPass Driving Tuition as the training school written on it. Such a Permit has to be issued before your first training session. It is your responsibility to inform us to renew such a Learner's Permit when expired. You must be fit to drive with regard to legal and medical requirements.

Eyesight: It is a legal requirement to be able to read a large type number plate from a minimum distance of 20metres with or without glasses / contact lenses, which must be worn throughout your training. You must ensure you can meet this standard. You will be given an eyesight test from this distance. If you fail to meet this legal standard we will not be able to train you. Before your Driving Ability Test the examiner will do such a test to ensure you are legal.

Fitness: If you have any medical condition including pregnancy, physical impairment or mental illness that may prevent you from safely participating in driver training you must bring this to the attention of your instructor or FastPass administration prior to making a booking. In such a case your condition will be kept strictly confidential. You may be required to provide us with written evidence from a medical practitioner as to your suitability to train. Failure to disclose information to us could invalidate insurance cover and the loss of any fees paid.

#### 2. Payments and cancellation:

Payments should be made only by cash at the end of each session. Due to accounting inconvenience, we are not in a position to accept payments of a session in the next session. Thus, it is vital that payments are made on same day as the session.

If for any reason you need to cancel or re-schedule a session, at least 48 hours notice will be required. In case of failure to give notice or not showing up, the session will still need to be paid in full. The reasons behind this condition are not at all for us to make more money. Amongst others, following are the main reasons:

- a. Your instructor has prepared for your session
- b. Your instructor will actually not only lose money, but even spend more, because he has to use fuel to go back home and return to the next pupil after
- c. Session could have been taken by another pupil
- d. The most important however is YOU! You would need to commit to consistency in your sessions so as not to drag on with your tuition. Keeping consistent will get you to your license much faster and with less cost! This last sentence is one of our main priorities to you.

Your instructor will do everything possible to ensure that your sessions start and finish on time, but reserves the right to cancel, postpone or change session lengths and start/finish times under certain circumstances (e.g. dangerous weather conditions, car break down, etc...).

The instructor reserves the right to cancel a session at short notice if it is suspected that the pupil may be unfit due to the effects of alcohol, drugs (prescribed or otherwise) or any other condition that would cause his/her driving to be dangerous or illegal. In such circumstances the session fee will still be payable.

#### 3. Bookings and session duration

Your instructor will endeavour to maintain regular session slots at the same time each week, should you so wish, to ensure continuity of learning, however, this cannot be guaranteed.

The minimum session period is one hour. If, the instructor is going to be more than 5 minutes late for the session he/she will make a concerted effort to inform the pupil of the estimated time of arrival. This situation could arise due to traffic jams / delays. The delayed time will be brought forward to the pupil and when possible the session will be extended by this time. If this is not possible the extra time will be carried forward to the next suitable session, or the missed timed will be deducted from the session fee proportionally.

If you are late and inform your instructor we will extend your session where possible, however this is not guaranteed due to other appointment commitments of your instructor. This time cannot be credited or carried forward to another session.

4. Training Vehicles

Training Vehicles provided by the school are fully roadworthy, taxed and insured for driving tuition purposes; which is third party only. Please note the pupil is liable for any damages caused at their fault. This rarely happens, but it is important for you to know this beforehand. This condition will also help you get to your license earlier, since you will be more responsible on the road.

5. Personal Hygiene

It is of the utmost importance for you to make sure that you wear clean clothes and be clean before your training session. This ensures general vehicle hygiene. It is not fair for your instructor or other following pupils to experience an unclean and smelly atmosphere caused by lack of personal hygiene.

6. Driving Tests and Bookings

The driving school vehicle that you are learning on will be used for the test. If the vehicle is broken down a concerted effort will be made to use another vehicle. In such a case we will also make a concerted effort to provide you with one training session at the usual fee, on such a vehicle, for you to be able to accustom yourself to it. To put your mind at rest, this situation has never happened till today, since we take very good care of our vehicles and service regularly.

Your instructor cannot be held responsible for test appointments cancelled by Transport Malta due to bad weather, sickness, staff shortages or other reasons. Such cancellations are beyond the control of your instructor and therefore the session fee and use of vehicle time for the booked period will be charged. Your instructor will advise you about claiming compensation from Transport Malta if this situation arises.

#### 7. Your rights

Date

These conditions do not affect any protection a pupil has under consumer legislation. We reserve the right to change or alter any of the terms and conditions without notice but will endeavour to inform pupils of any changes as soon as possible.